**ENROLLMENT FAQ:**

**1. Who should enroll in the program?**

Family members ‒ a spouse, child or dependent adult ‒ with documented special medical and/or educational needs are required to enroll in the EFMP. This includes family members who:

* Require special medical services for a chronic condition
* Require adaptive equipment, assistive technology devices or services, environmental or architectural considerations for a chronic condition
* Receive ongoing service from a medical specialist
* Have significant behavioral health concerns
* Receive early intervention services or special education services, birth through age 21, or are eligible for these services

**2. What Forms are required to enroll?**

a. Service members must enroll eligible family members using [DD 2792](https://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd2792.pdf) Family Member Medical Summary and appropriate addenda.

b. [DD 2792-1](https://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd2792-1.pdf) Special Education/Early intervention Summary is required for all dependent children 3-18 years of age.

**3. What is the enrollment process?**

EFM is Identified -> DD form 2792/ DD form 2792-1 completed -> MTF EFMP Coordinator forwards forms to the Central Screening Committee (CSC) -> CSC reviews and determines eligibility for enrollment -> Data confirmed and entered into an EFMP database at PERS-456 -> Detailers use the EFMP data to aide in assignment recommendations.

**4. How is a family’s EFMP enrollment verified?**

A family’s eligibility is verified through an EFMP Enrollment Letter the Sailor can download from the Navy Family Accountability and Assessment System ([NFAAS](https://navyfamily.navy.mil/cas/login?service=https%3A%2F%2Fnavyfamily.navy.mil%2F)) which confirms the child’s EFMP enrollment, Level of Need and next update. If a family is unable to access NFAAS, please contact the local EFMP Case Liaison for assistance.

**5. Who do I contact for EFM information and enrollment?**

MTF EFM Coordinators will facilitate enrollment and answer general questions. EFMP Case Liaisons are available to assist with EFM information and referral. For further assistance, you may contact the EFM Program Management Office at 901-874-2496 or via email at efmp\_admin.fct@navy.mil. You can also reach the MNCC at askmncc@navy.mil. If you prefer to speak with a customer service agent, please call (901) 874-MNCC (6622). For TDD assistance for the hearing impaired, you can reach us at 1-866-297-1971.

**6. How often am I required to update my EFM status?**

An update is required every three years, or sooner, if the medical and/or educational requirements change.

Conditions that warrant temporary enrollment as determined by the Central Screening Committee require updated enrollments to be submitted to NAVPERSCOM (PERS-456) by the EFMP coordinator after 6-12mos of enrollment.

**7. Can I expedite my paperwork?**

Yes, the MTF EFM Coordinator can expedite the enrollment when submitting the enrollment documents into NFAAS.

**8. Can I submit an enrollment request as a Reservist?**

No, the member must be on Active Duty to enroll dependents in the EFM program. Your enrollment aides the detailing process for PCS orders. Contact your local [Tricare](https://www.tricare.mil/) Office regarding EFMP services as a Reservist.

**10. Can I enroll my dependent in EFMP is I have joint custody?**

Yes, if the Sponsor is the primary custodian of the dependent in DEERS and as documented on their NSIPS [RED/DA](https://www.nsips.navy.mil/my.policy_nonce?nonce=ZmaIRyDWwUOqMQOp) (Dependency Data-PG2).